

**AFFILIATION APPLICATION FORM**

**A. Details of Institution**

Full Name of Institution: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Website: \_\_\_\_\_  
Email: \_\_\_\_\_  
Date of Establishment: \_\_\_\_\_  
Name of Head of Institution and Designation: \_\_\_\_\_  
Name of Chairman of Governing Council/Board: \_\_\_\_\_  
Name, Designation, Address, Tel. No. and Email of main contact person concerning the  
affiliation \_\_\_\_\_

Name and other Principal Officers and their Qualification:

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**B. Land and Infrastructure**

**C. Programmes for which Affiliation is Sought**

**D. Programmes already affiliated (if any)**

- (a)
- (b)
- (c)
- (d)
- (e)

**E. Philosophy and objectives of programme for which affiliation is sought**

**F. Curriculum of Programme for which Affiliation is sought**

### G. Academic Staff for the Programme

S/No.	Name of Staff	Qualifications	Designation	Nature of Appointment (Full Time/Part-Time)

### H. Non-Academic Staff for the Programme

S/No	Name of Staff	Qualifications	Designation	Nature of Appointment (Full Time/Part-Time)

### I. Library Facilities

- (a) Type of library (Digital/General):
- (b) Qualifications of Librarian:
- (c) Number of Support staff:
- (d) Total Number of Volumes of Books:
- (e) Total Number of Books relevant to programmes for which affiliation is sought
- (f) Number of technical/professional journals:
- (g) e-Library subscription:
- (h) seating capacity
- (i) Photostatting facilities:
- (j) others

### J. Laboratory Facilities

S/No	Name of Laboratory	Name of item	Quantity	Remarks

Extra sheets can be used

**K. Farms**

**L. Budget for programme for the last three years**

**M. Central Computer Services**

S/No	Hardware Specifications	Number of Stand-alone Computers	Number of Computer Terminals	Number of Stand-alone computers/terminals on LAN/WAN

Details of software procured and installed:

Number of peripherals/printers:

Internet accessibility (in Mbps/Kbps and Hours:

**N. Is the institution sharing its facilities/premises with any other institutions? If yes, give details**

**O. Lecture halls available for programme**

Provide the number of lecture halls, the floor area and the sitting capacity

**P. Any other information useful for the affiliation process**

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**Signature of Head of Institution**

**Signature of the Registrar of the Institution**